



المدرسة الهندية – مسقط

INDIAN SCHOOL MUSCAT

(Affiliated to the Central Board of Secondary Education, New Delhi. Affiliation No. 6130001)

ص.ب : ٢٤٧٠ ، روي. الرمز البريدي : ١١٢ ، سلطنة عمان. هاتف : ٢٤٧٠٢٥٦٧ ، ٢٤٧٨٤٠٥٥ ، ٢٤٧٨٤٠٦٩ ، ٢٤٧٨٤٠٩٧ - فاكس : ٢٤٧٩٤٩١٩

P.O. Box: 2470, Ruwi, Postal Code: 112, Sultanate of Oman - Tel.: 24784097, 24784069, 24784055, 24702567 - Fax : 24794919

Email : ismoman@omantel.net.om Website: www.ismoman.com



ISM/PRN/210/2025-26

January 4, 2026

## CIRCULAR TO PARENTS OF THE SCHOOL

Dear Parent,  
Greetings from Indian School Muscat!

### NEWLY JOINED TEACHERS

We warmly welcome the following staff who have joined Indian School Muscat:

NO	NAME	DEPARTMENT
1	BUSHRA PARAMMAL AMBADI	SENIOR
2	HEMA MOHANASUNDARAM	PRIMARY

### NEW CBSE INITIATIVES

Please note that CBSE initiatives will be intimated promptly as and when received officially. Till then, you are requested not to believe the unauthenticated sources.

### SCHOOL REOPENING

All classes (KG to STD XII) shall resume on **Monday, January 5, 2026.**

### PONGAL

The School will remain closed on account of Pongal Day on **Wednesday, January 14, 2026.**

### ACCESSION DAY

The School will remain closed on account of Accession Day on **Thursday, January 15, 2026** declared by the Government.



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## ISRAA WAL MI'RAJ HOLIDAY

Please note that the school will remain closed on account of Israa Wal Mi'raj on **Sunday, January 18, 2026** as per the announcement by the Oman Government.

## 77<sup>TH</sup> REPUBLIC DAY CELEBRATIONS

The school will remain closed on **Monday, January 26, 2026** on the occasion of the “77<sup>th</sup> Republic Day of India”. The School cordially invites all to be part of the Republic Day celebrations of India on **January 26, 2026** from **7:30 a.m.** in the NMPH.

## ANNUAL SPORTS DAY - MIDDLE & SENIOR

The Annual Sports Day for Middle and Senior Section will be held on **January 21, 2026** during the school hours. A detailed circular regarding the same will be shared shortly.

## PRE BOARD EXAMINATION – CLASS X AND XII

The Pre Board Examination for Class X begins from **January 5, 2026** and Class XII begins from **January 6, 2026**.

## PRACTICAL EXAMINATION (SCIENCE STREAM) – CLASS XI

The Class XI practical examination (Science stream) will begin from **January 7, 2026**. The syllabus for the same will be shared by respective subject teachers.

## PARENT TEACHER MEETING – CLASS IX AND XI

The Parent Teacher Meeting for class IX and XI will be conducted on **January 8, 2026**. A detailed circular will be shared later.



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### CBSE BOARD PRACTICAL EXAMINATION – CLASS XII

The CBSE board practical for class XII will begin from **January 19, 2026**. The time table will be shared soon.

### GRADUATION AND FAREWELL – CLASS XII

Graduation and Farewell for class XII will be on **January 31, 2026**. Further details related to the program will be sent to the parents by the class teachers.

### THIRD PARENT TEACHER MEETING – CLASSES V TO VIII

The third Parent-Teacher Meeting will be held on **January 10, 2026** from **8:00 a.m. to 12:30 p.m.** A detailed circular in this regard will be shared soon.

### ANNUAL SCOUTS & GUIDES CAMPS – CLASS V, VII & VIII

Annual Scouts & Guides Camp will be held for Classes VIII, VII & V will be held as per the following schedule. Detailed circulars in this regard will be shared class wise soon. The camp for class VI will be held in February 2026.

CLASS	DATE/S	MODE
VIII	January 22 & 23, 2026	Overnight
VII	January 29 & 30, 2026	Overnight
V	January 24, 2026	Day

### ANNUAL SPORTS DAY – PRIMARY SECTION

The Annual Sports Day for classes I to IV will be held on **January 22, 2026** during the school hours. A circular regarding the same will be shared shortly.



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## SDG – GOOD HEALTH AND WELL BEING – PRIMARY SECTION

An Assembly on SDG - Good Health and Well Being of Primary Section will be held on **January 19, 2026**.

## PARENT TEACHER MEETING – CLASSES I TO IV

The Parent-Teacher Meeting for classes I to IV will be held on **January 24, 2026**. A detailed circular in this regard will be shared soon.

## REPUBLIC DAY ASSEMBLY

The Republic Day Assembly for Primary Section will be held on **January 25, 2026**.

## BAGLESS DAY – PRIMARY SECTION

The Bagless day for classes I to IV will be on **January 28, 2026**.

## SUPER SCIENTIST COMPETITION FOR KG I AND KG II

The Super Scientist competition for KG I and KG II will be held on **January 21, 2026** during the school hours.

## FIELD TRIP – PRE-PRIMARY

The Field Trip for Balvatika and KG I will be held on **Monday, January 12, 2026** during school hours. A detailed circular in this regard will be shared soon.

The Field Trip for KG II will be held on **Tuesday, January 13, 2026** during school hours. A detailed circular in this regard will be shared soon.





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## BOOK STORE

The Book store is open on all working days (Sunday to Thursday) from 7.15 a.m. to 2.30 p.m.

## SCHOOL OFFICE

The School office is open on all working days (Sunday to Thursday) from 7.00 a.m. to 3.00 p.m. Fee Counter is open on all working days (Sunday to Thursday) from 7.15 a.m. to 2.30 p.m. and on all Saturdays from 9.00 a.m. to 12.30 p.m.

## FEE PAYMENT

Fee Counter is open on **all working days (Sunday to Thursday)** from **7.15 a.m. to 2.30 p.m.** and on **all Saturdays** from **9:00 a.m. to 12:30 p.m.**

Parents are reminded that the Last Quarter (January – March 2026) fee payment is due. The Final Quarter fee payment can be made with the applicable fine and further delay in payment will result in the increase in fine.

**Parents are reminded that if the First Quarter (April - June 2025), Second Quarter (July - September 2025) and Third Quarter (October – December 2025) fee payments are overdue, the payment can be made with the applicable fine to avoid further increase in the fine.**

The Quarter Wise fee details and the fine structure for the year 2025-26 are available on the Student Diary, School website, and Online Parent Portal/Mobile App. **The school fee can be paid monthly or quarterly as per the breakup given in the school diary and website. The School Fee can be paid online or through mobile banking by using the following means.**

## **BANK MUSCAT MOBILE BANKING & ONLINE BANKING**

Parents may use online payment options like Bank Muscat Online/Bank Muscat Mobile Banking. There are no additional charges for electronic payment. Please choose “INDIAN SCHOOL MUSCAT” from the available options for the above online transactions and mobile banking.





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### **NEW PAYMENT GATEWAY FOR THE ONLINE BANKING**

Indian School Muscat has launched its portal for online fee payments, which will allow parents to pay their fee dues without having to visit the school. This facility is available for all the students from Balvatika to STD XII. With this new online portal, the parents will be able to generate and receive the online fee payment receipt instantly. Also, they will be able to view all fee details and outstanding for the entire year.

The payment gateway link is available in the school website ([www.ismoman.com](http://www.ismoman.com)) and can be accessed by clicking on the button “**Fee payment**” in the home page.

The payment supports debit cards issued in Oman and all credit cards. Parents can login to the payment portal using GR Number of the student and date of birth. The portal can be reached using the link or by scanning the following QR Code.

<https://epay.ismoman.org/>



### **BANK MUSCAT CDM**

The School fee can be paid using CDM of Bank Muscat by selecting School Fee Payment. Please select “**INDIAN SCHOOL MUSCAT**” only from the list of schools available for any transaction through CDM of Bank Muscat. **Please do not select “INDIAN SCHOOL” from the list for CDM transactions since it belongs to another school.**

### **FEE PAYMENT THROUGH ONEIC BILL PAYMENT (TASDEED, NBO, OAB, BANK SOHAR & NIZWA BANK)**

Indian School Muscat has tied up with ONEIC/Tasdeed – Oman’s trusted leader in electronic payment solutions to facilitate online fee payment through their website ([www.tasdeed.om](http://www.tasdeed.om)) and KIOSK at various locations using any of the debit/credit cards.

The school Fee payment can be made by selecting the School Fee Payment option. **Credit Cards and Debit Cards will be accepted through the Tasdeed Portal ([www.tasdeed.om](http://www.tasdeed.om)) and Thawani Pay Mobile App through the following platforms or banking portals. The minimum amount to be paid through this platform is R.O. 50/-**



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- Tasdeed Portal ([www.tasdeed.om](http://www.tasdeed.om))
- Thawani Pay Mobile app (Available in Play Store and Apple Store)
- National Bank of Oman (Mobile Banking and online banking via NBO Portal)
- Sohar International Bank (Mobile Banking)
- Oman Arab Bank (Mobile Banking)
- Nizwa Bank (Mobile Banking)

For any support related to online payment and transactions using [Tasdeed or ONEIC](#), the following person can be contacted.

Eng. Wajdi M. Kofahi, Senior Technical Support, E-Payment, ONEIC/Tasdeed.  
Tel: 24396299, Email: [wajdi.kofahi@oneic.com.om](mailto:wajdi.kofahi@oneic.com.om)

Note: For all the above transaction methods, school will send the Fee Receipt through their registered email id. Parents are requested to send an email to [onlinefees@ismoman.com](mailto:onlinefees@ismoman.com) with the details of transaction as mentioned above, if they have not received the Fee Receipt through email within five working days of the Fee Payment.

### **FEE PAYMENT THROUGH DIRECT TRANSFER**

The parents who are facing challenges to use the other channels can transfer the School Fee directly to the following Bank account through online banking or CDM.

Bank Name	: Bank Muscat
Account Name	: INDIAN SCHOOL MUSCAT
Account Number	: 0333-00557363-0016

After the online fee payment **through direct transfer method**, the parent should send an email to: [onlinefees@ismoman.com](mailto:onlinefees@ismoman.com) with the following details.

Name of the Student	Class & Section	Gr No
Amount Transferred:	Transaction Details/No:	Purpose of the Transfer: (Eg: Fee for Quarter-1 etc.)

### **NEW ADMISSIONS FOR THE YEAR 2026-27**

For any query related to admissions at Indian School Muscat, you are requested to contact the admission cell of Indian School Muscat through Email: [admissions@ismoman.com](mailto:admissions@ismoman.com).





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### ISM HELP DESKS

- For any query regarding the Transfer Certificate and new admission, parents are requested to send a mail to [admissions@ismoman.com](mailto:admissions@ismoman.com).
- For all general queries, parents are requested to send an email to [info@ismoman.com](mailto:info@ismoman.com).
- For all queries related to the academics and/or section ongoing/online classes, you are requested to contact the respective section AVPs/VPs. The respective email IDs are provided on the school website (<http://ismoman.com/administration.html>).
- For all queries related to online fee payments and the challenges faced in the fee payments, parents are requested to send an email to [onlinefees@ismoman.com](mailto:onlinefees@ismoman.com).
- Parents can view the academic performance, fee details, attendance, circulars, and other communication through the **Online Parent Portal or Mobile Application**. The Online Portal can be accessed by clicking on the login button from the School Website ([www.ismoman.com](http://www.ismoman.com)) or by using the direct link <http://ism.ethdigitalcampus.com/ISM/>.
- **The Mobile Application (Indian School Muscat)** can be downloaded from the Play Store or Apple Store. For any technical query regarding the access to parent portal or mobile application, please send an email to [parentportal@ismoman.com](mailto:parentportal@ismoman.com) by mentioning the GR. No. and the Name of the student.
- An experienced team of counselors is available for round-the-clock tele counseling 24x7 service at **90990444**.

### TRANSFER CERTIFICATES

Parents who would like to apply for a Transfer Certificate for their wards should submit the TC application in the prescribed form to the School office. Please provide the resident card copy of the parent also along with the TC application in order to process the refundable deposit.

The prescribed application form can be downloaded from the Admission page on the school website ([www.ismoman.com](http://www.ismoman.com)) or can be collected from the admission office on any working day (Sunday to Thursday).





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### GENERAL GUIDELINES

The class teacher will be the first point of contact for any queries related to the school's academics and other co-curricular activities. **All the parents must make sure to save the contact numbers of the class teachers on their phones so that the WhatsApp broadcasting messages can be received.**

In case of any further clarification or queries, parents may write to the following email IDs:  
For Classes Balvatika, KG I & KG II - [avp.pre-primary@ismoman.com](mailto:avp.pre-primary@ismoman.com) (AVP Pre-Primary Sec.)

For Classes I to IV - [vp.primary@ismoman.com](mailto:vp.primary@ismoman.com) (VP Primary Sec.)

- [avp.primary@ismoman.com](mailto:avp.primary@ismoman.com) (AVP Primary Sec.)

For Classes V to VIII - [vp.middle@ismoman.com](mailto:vp.middle@ismoman.com) (VP - Middle Sec.)

- [avp.middle@ismoman.com](mailto:avp.middle@ismoman.com) (AVP - Middle Sec.)

For Classes IX to XII - [vp.senior@ismoman.com](mailto:vp.senior@ismoman.com) (VP - Senior Sec.)

- [avp.senior@ismoman.com](mailto:avp.senior@ismoman.com) (AVP - Senior Sec.)

All students are required to come to school in uniform (Regular or PE Uniform) as per the schedule at all times. Students of Classes I to VIII are allowed to wear normal and modest clothes on their birthdays. No electronic gadgets are allowed in School. Students are not allowed to wear any bracelets, wristbands, rings, fancy jewelry, or gold ornaments. Girls are permitted to wear a pair of earrings and a thin chain with a single pendant.

Parents are required to make the necessary transport arrangements for their children as per the school timings provided. The students are allowed to wait in the A Block Multipurpose Hall or in the waiting area in front of the fee counter.

### ■ FORMATION OF APPEAL COMMITTEE

This is to inform you that the school has an Appeal Committee to address the concerns of children/parents regarding the marks awarded in the **Term Examinations (Classes V to XII) conducted by the school**. This is an additional facility provided to the children and parents to put up their concerns, if any, related to the marks awarded to the children.

This facility is not applicable for internal assessments (class work, project work, practical, notebook, portfolio, etc.) and for the examinations conducted by the CBSE.

The details of the above committee have already been shared with the students and parents. For any further queries, parents can contact the respective AVP/VP.



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### SPONSOR A CHILD WITH EDUCATION

Young Communitarians of Indian Schools (YCIS) is an initiative of the Board of Directors, Indian Schools, Oman formulated with the vision of inculcating values of social service and civic responsibility among the students.

The YCIS team of Indian School Muscat has taken up a noble mission to share resources and help underprivileged students. Hundreds of our parents are unable to pay their wards' school fees due to genuine hardships arising from an unforeseen change of circumstances. This charitable endeavor requires a great deal of support and involvement from your end. Your support in this regard can be a quarterly, half-yearly, or annual fees of our well-deserving students.

The fee can be paid online or through a cheque in favour of “**Indian School Muscat**” or at the school fee counter mentioning ‘**Sponsor a Child Initiative**’.

Please send an email with details of payment for all online transactions. For any queries, please contact the Senior Vice Principal (Admin) or through email - [sponsorachild@ismoman.com](mailto:sponsorachild@ismoman.com)

### ■ MEETING PARENTS

Parents can meet the School Management Committee and School Administration on the **3<sup>rd</sup> Monday of every month at 6.00 p.m.** to discuss suggestions, improvements, or concerns about the school. This facility is in place with effect from August 2018 (with prior appointment by sending a mail to [chairwelfare.smc@ismoman.com](mailto:chairwelfare.smc@ismoman.com)).

**Location:** Conference Room (B Block, Ground floor, near reception).

Further, this is to inform you that the parents can send their concerns or grievances to [chairwelfare.smc@ismoman.com](mailto:chairwelfare.smc@ismoman.com) if it is already brought to the notice of the School Team and not addressed by the concerned authorities.

Kind regards,

*Rakesh Joshi*

Rakesh Joshi  
Principal





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### ACCOLADES

1	Shibani Darssha Muthuraman (8 F) has been titled as India Book of Records Achiever for reciting 100 digits of Pi value in 23 seconds, at the age of 13 years 2 months, as confirmed on 11th November, 2025.
2	Sachin Swaminathan (8H) has won Beyond The Stars Dance competition conducted by Angel's Dance Academy on 14th November, he has won 2nd runner up under the category Hip-Pop Solo.
3	Dr. Deepa Palakkil Kaliyath, Hindi Teacher, achieved the world record of 'Most Research-Based Articles Collection under a Single Title' for the book 'Agrani-The Women Entrepreneur' along with 76 members under the leadership of Dr. Vidushi Sharma.
4	Samriddhi Srivastav of class III D secured second place in Kata in 7 years female category at Karate Interclub Competition - Season 2 held on 18th October 2025.
5	Sehari Sri of class III K won the first position in classical group dance - BTS International Dance Competition season 2 -Presented by Fusion Ventures.
6	Devadev JM of class IV L, T Maheswar of class III D and Riyansh Hingwala of class II H were the champions for the Brainobrain International Abacus Competition, held at Dubai UAE held on November 22, 2025
7	Sachin Sujesh of class III D Secured 7th KYU GREENBELT in Shotokan Karate Centre and 6th KYU BLUEBELT in Shotokan Karate Centre
8	Rebekah Jithin of class III F won Third Prize in Kings United Dance Studio Muscat, Middle East Dance Championship.
9	Anoska Prasanna and Sukhmanpreet Kaur of class III F have demonstrated exceptional dedication and skill in gymnastics by achieving proficiency in level 1 at the Champ Sports & Arts.
10	Layra Rupesh M of class III K received Certificate Of Merit -Level 2 -Brainobrain's Skill Development Programme.
11	Prathiksha Karthikeyan of class III F, Aadhirai B and Kavi Varshini of class I C was awarded In Recognition of Completing the Official Fun Run of the 20th Asian Games AICHI-NAGOYA 2026
12	Evana Mary Viju of class I D became the Dance Mania Winner (First Position) - Group Dance.
13	Harshithaa Sai of class III L won Second Prize in Tamil speech competition conducted by Tamilnadu Naal Vizha.
14	Sai Dakshina of class IV J won the Overall champion in Sub Junior Category in Middle East Dance Champion Muscat 2025



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## INDIAN SCHOOL MUSCAT

(Affiliated to the Central Board of Secondary Education, New Delhi. Affiliation No. 6130001)

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15	Hetvik Vinoth of class III L Passed his first level piano exam with distinction conducted by TRINITY college of London.
16	Swapnil Sinha of class XI A received A+ in Cadence Cascade (Western Keyboard Solo).

\*The students participated in the above external events and competitions based on their individual interests.